**BOROUGH OF SAYREVILLE - AGENDA MEETING**

**Monday, October 26, 2015**

1. **CALL TO ORDER** - Time \_\_\_\_\_\_\_\_

 a) Salute to the Flag

 b) Statement of Publication

c) Roll Call

**2.** **OLD BUSINESS:**

a) -If the following Ordinances were introduced at the Council meeting they will be listed for Public Hearing and Adoption on November 9, 2015.

 **ORDINANCE #310-15**

**BOND ORDINANCE AMENDING BOND ORDINANCE NUMBER 195-12 FINALLY ADOPTED OCTOBER 9, 2012 BY THE BOROUGH OF SAYREVILLE, IN THE COUNTY**

 **OF MIDDLESEX, STATE OF NEW JERSEY, IN ORDER TO PROVIDE FOR A**

**CHANGE IN THE IMPROVEMENTS AUTHORIZED BY SUCH ORDINANCE**

**(Co. Novak, Admin. & Finance – Public Hearing, November 9, 2015)**

**ORDINANCE #311-15**

**AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER XV OF**

**THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF SAYREVILLE TO**

 **AMEND SECTION 15-1.7 PERMIT FEES FOR PERMITS REQUIRED UNDER**

**N.J.A.C. 5:70-2.7 OF THE UNIFORM FIRE CODE**

**ADDING SECTION 15-1.7 b.3**

**(Co. Buchanan, Pl & Zoning Committee – Public Hearing, November 9, 2015)**

**ORDINANCE #312-15**

**AN ORDINANCE AMENDING AND SUPPLEMENTING**

**CHAPTER XII OF THE REVISED GENERAL ORDINANCES**

**OF THE BOROUGH OF SAYREVILLE TO AMEND SECTION**

**12-3.5 PROPERTY RENTAL AND RESALE INSPECTION**

**(Co. Buchanan, Pl & Zoning Committee – Public Hearing, November 9, 2015)**

**3**. **NEW BUSINESS:**

**4. COMMUNICATIONS & COMMITTEE REPORTS DISPOSITION**

* **ADMINISTRATIVE & FINANCE – Councilwoman Novak**

a) **Minutes & Departmental Reports:**

 **Move the following Minutes/Reports be Received & Filed:**

1) Board of Education Minutes of October 6, 2015.

2) Municipal Clerk’s report for the month of Sept., 2015.

3) CFO’s Investment Activity report for the month of Sept., 2015.

4) Office on Aging Supervisor’s report for the month of Sept., 2015. - Receive & File

b) Applications for **Bingo/Raffle Licenses** received from the following Organizations:

 1) **Animal Rescue Force** to conduct an Off Premise 50/50

 on May 28, 2016 #RA:1980) .

 2) **St. Stanislaus Kostka HSA** to conduct the following:

 - On Premise Draw (Tricky Tray) & On Premise 50/50

 On Dec. 12, 2015 (#RA:1981,#RA: 1982).

 - On Premise Draw (Tricky Tray), Off Premise 50/50 &

 On Premise Non Draw on December 6, 2015.

 (RA:1983, #RA:1984, #RA:1985) - Approve / Deny

c) **Application** received from Huma N. Khan to operate a **Beauty Salon**

 at 777 Washington Road, Parlin (All reports were favorable). - Approve / Deny

 (Resolution)

 d) Committee Reports:

 1) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

AGENDA SESSION – OCT. 26, 2015

* **PLANNING & ZONING – Councilman Buchanan**

a) **Minutes & Departmental Reports:**

 **Move the following reports/minutes be received & filed**:

1) Construction Officials report, Zoning and Code Enforcement report,

 and Fire Prevention report all for the month of Sept. 2015.

 2) Middlesex County Planning Board Minutes of September 8, 2015. - Receive & File

b) Notice to Adjacent Property Owners received from New Washington, LLC

 on an application before the Old Bridge Zoning Board on Nov 5, 2015

 for variance and site plan relief for premises known as Block 5000.11, Lot 1,

 310 Ernston Rd., to modify the bldg. to change the tenancy for business purposes. – Receive/File

c) Committee Reports: 1) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

* **PUBLIC WORKS – Councilwoman Kilpatrick**

a) **Minutes & Departmental Reports:**

 **Move the following minute or reports be received and filed.**

 1) All Public Works Supervisor’s reports for the month of Sept., 2015- (move to) Receive & File

b) Committee Reports:

 1) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

* **RECREATION – Councilman Melendez**

a) **Minutes & Departmental Reports:**

 **Move the following minutes or reports be received and filed:**

1) Recreation Director’s report for the month of Sept., 2015.

 2) Cultural Arts Council minutes of October 14, 2015. - (move to) Receive & File

b) Committee Reports:

 1) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

* **WATER & SEWER/ENVIRONMENTAL – Councilman Rittenhouse**

a) **Minutes & Departmental Reports:**

 **Move the following minutes or reports be received and filed:**

1) Water & Sewer Director’s report for the month of Sept., 2015. (move to) Receive & File

b) Report on Home Serve

c)Committee Reports:

 1) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

* **PUBLIC SAFETY – Council President McGill**

a) **Minutes & Departmental Reports:**

 **Move the following minutes or reports be received and filed:**

 1) Board of Health reports for the month of Aug., 2015

 2) Police Chief’s report for the month of Aug., 2015

 3) Court Administrator’s report for the month of Aug., 2015 - (move to) Receive & File

b) Committee Reports – 1) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

* **MAYOR – Kennedy O’Brien**

AGENDA SESSION – OCT. 26, 2015

* **BUSINESS ADMINISTRATOR – Daniel E. Frankel**

**- Admin. & Finance**

 1) Authorization to adopt the Title VI Policy detailing the process for reasonable

 modification for transporting individuals with disabilities as approved by the NJ Transit.

**- Planning & Zoning**

 **- Public Safety**

**- Public Works**

1) Authorization to award Contract for Traffic Light Repairs and Maintenance to the sole

 bidder, Jen Electric of Springfield, NJ on an as needed basis.

2) Authorization to Amend Ordinance 7-25.3 Parking Time Limited on Certain Municipally

 Controlled Parking Areas in order to reserve parking spaces for Borough Vehicle/

 Employee Parking from 6am-4pm at the lot adjacent to the Borough Hall Annex.

**- Recreation**

 1) Request received from the Library Director for Community Blood Services to hold a Community Blood Drive on Nov. 24, 2015 in the Library parking lot using 6 parking spaces.

 **- Water & Sewer**

1) Authorization to award contract for E.H. Wachs or equivalent, Valve Maintenance Trailer

 System to the sole bidder, Illinois Tool Works, dba E.H. Wachs of Harvard, IL for a total

 amount not to exceed $58,375.

2) Authorization to award contract for a Subsurface LC 2500 Leak Noise Correlator System

 to AP Certified Testing of Ringwood, NJ at a fee not to exceed $22,500.

* **C.F.O. - Wayne Kronowski**

 1) Transfer Resolution

 2) Authorization to enter into an agreement with Primepoint, LLC to provide a Payroll

 Management System to be placed in operation starting January 1, 2016.

* **BOROUGH ENGINEER -Jay Cornell**

 1) Ciecko Court Drainage Improvements – Closeout of Contract and Change Order (Report Attacched).

 2) Modifications to the Former Bordentown Avenue Water Treatment Plant – Award of

 Contract (Report Attached).

* **BOROUGH ATTORNEY - Michael DuPont**

**5. EXECUTIVE SESSION** (Motion to enter into closed session) – Time: \_\_\_\_\_\_\_\_\_\_\_\_\_

 - Reconvene Time: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**6. PUBLIC PORTION**  Mayor will open to public – **\*5 Minute Limitation**,

**7. ADJOURNMENT**